




No./SAIMS/SS/23/20

Dated: 06.01.2023

## OFFICE - ORDER

The Internal Complaint Committee has been constituted and following members have been inducted in the committee. (Section 4 (2) a, b and c of prevention of Sexual Harassment of Women at Workplace Act, 2013.)

| Sr. No. | Name of the Faculty Member | Designation                                  | Role in ICC       | Contact Details  |
|---------|----------------------------|--|-------------------|--|
| 1.      | Dr. Rupa Chhparwal         | Professor, Anatomy                           | Presiding Officer | 9200143299<br><a href="mailto:nidhiparth@yahoo.com">nidhiparth@yahoo.com</a>               |
| 2.      | Mrs. Mahima Jain           | Asstt. Manager (HR)                          | Convener          | 9826037075<br><a href="mailto:mahima.jain@saimsonline.com">mahima.jain@saimsonline.com</a> |
| 3.      | Mrs. Dolly Behl            | CEO (Admn)                                   | Member            | 9826052844<br><a href="mailto:dolly.behl@saimsonline.com">dolly.behl@saimsonline.com</a>   |
| 4.      | Adv. Nikhil Pandey         | Advocate                                     | Member            | 9826267474<br><a href="mailto:Nikhilpandey83@yahoo.co.in">Nikhilpandey83@yahoo.co.in</a>   |
| 5.      | Adv. Mrs. Meena Chapekar   | Advocate                                     | Member            | 99260779247<br><a href="mailto:meenaschapekar@gmail.com">meenaschapekar@gmail.com</a>      |
| 6.      | Dr. Shrikanth M Reddy      | Professor & HOD, Psychiatry & HR Chairperson | Member            | 975224020<br><a href="mailto:skanthreddy@gmail.com">skanthreddy@gmail.com</a>              |
| 7.      | Dr. Sanjay Datey           | Professor, General Surgery                   | Member            | 9755468631<br><a href="mailto:datesanjai@rediffmail.com">datesanjai@rediffmail.com</a>     |
| 8.      | Mrs. Aruna Lele            | Nursing Suptd.                               | Member            | 9302347007<br><a href="mailto:Arunalele1964@gmail.com">Arunalele1964@gmail.com</a>         |
| 9.      | Mrs. Rakhi Patwa           | Aaya Bai                                     | Member            | 9977145252   |

  
**(Dr. R.R. Wavare)**  
Dean

Sri Aurobindo Medical College & P.G. Institute  
Sri Aurobindo Medical College & P.G. Institute  
INDORE (M.P.)

Copy to:

1. Founder, SAIMS.
2. Chairpersons, SAIMS & Chancellor, Sri Aurobindo University.
3. Vice Chancellor, Sri Aurobindo University.
4. Registrar, Sri Aurobindo University.
5. Dean, Student Welfare, Sri Aurobindo University.
6. CEO (Admn), SAIMS.
7. Medical Superintendent, SAIMS Hospital.
8. Presiding Officer & All the Member of ICC, SAMC&PGI.
9. HRD, SAIMS.



## Procedure for submitting online complaint to Internal Complain Committee, SAMC&PGI, Indore

### Step – 1

The Complain is to be emailed to [help@saimsonline.com](mailto:help@saimsonline.com) or whatsapp to Presiding Officer (Mob. No. 9200143299).

### Step – 2

Upon receiving the complain, the Internal Committee Members will immediately call for a meeting.

### Step – 3

The Complain will be reviewed and after thorough discussion, the accused will be call upon to present his part of defense.

### Step – 4

Upon discussion, the ICC will decide upon the action to be taken against the accused which will vary from case to case.

